

## Covid-19 Risk Assessment for walk Nagshead to Beaver Lodge September 2020

<b>Name of Section or Activity</b>	Wednesday Scouts Nagshead to Beaver Lodge	<b>Date of risk assessment</b>	11 08 2020 Version 2C Updated 2 Sept	<b>Name of who undertook this risk assessment</b>	Tracy Lashford  Updated by G Ovens	<b>COVID-19 readiness level transition</b>	Red to Amber
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	Action required	What has changed that needs to be thought about and controlled?
<i>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</i>	<i>Young people, Leaders, Visitors?</i>	<i>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>		<i>Keep <b>checking</b> throughout the activity in case you need to change it...or even <b>stop</b> it! This is a great place to add comments which will be used as part of the review.</i>
Management of Leadership adults, parents, and young people who have symptoms or suspected symptoms	Adults and young people	All adults will be asked to let the section leadership know if there is any Covid 19 symptoms within their home, school bubble, work place (if attending), If section leadership have symptoms then contact will be made with GSL to see if section can meet either by getting extra help or cancelling the session and contact being made with young people's parents/carers		
Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	Parents and young people	Parents / carers stay in their vehicle, and wait until leader in charge and team arrives to run session Once adults arrive meet on area away from but in view of car park so young people can walk across. Parking in car park not on road Collection parents / carers to stay in cars and wait for the young people to come to them.		

Group Management	Adults and young people	Group (bubble) size to be as dictated by HQ Each section to record on OSM young people attending each session to make sure bubble size is maintained Where bubble size needs splitting then siblings should be in same bubble and groups should stay the same each session, they attend Attendance records of each session should be kept in case track and trace is required	Meet with 10 scouts, 2 YL, 1 parent and Leader. Some of the older scouts will be on both weeks will gauge participation and ask for ideas for further activities.	
Toilet facilities Beaver Lodge	Adults and young people	Only one person at a time to access the lodge to use the toilet facilities Identify which toilets to be used for young people and which for adults Potential to use different toilets on different days for young people Use of electric hand dryers to dry hands Hand sanitiser installed in main lodge entrance		Cleaning and disinfection of toilets used at end of last session, garden spray pump with disinfectant to spray toilet cubical at end of session
Kitchen	Adults	Kitchen area to be accessed by side door if required	Key to side door to be available to leaders - GSL	
Hygiene of toilets: higher risk of infection spread if hygiene not carried out.	Adults and young people	toilet facilities cleaned after sessions; cleaning equipment available to leaders with safe storage.		GSL to supply pump sprayer and disinfectant to clean toilets at end of session
Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.	Adults and young people	Brief scouts at beginning of walk to stay 1m apart. Take turns in reading quiz on nature trail. All scouts to antibac hands at beginning and end of session and before eating. Leader/parent to open gates. Encourage scouts to move around. Time at start/end to talk as a big group. Badges to be given out at end in envelopes/ Leader to wear gloves.	Need disposable gloves from GSL	
Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned.	Adults and young people	Muddy, uneven ground. All to wear suitable footwear and bring a torch. Briefed at beginning of session.		

Interaction with Public whilst away from Beaver Lodge	Adults and young people	Whilst it may be impossible not to meet general public whilst on activities, all young people and adults should try and maintain the current distance recommended by HM Gov for England or Wales. If entering a premise then all should follow current guidelines		
Traffic walking back to lodge	Adults and young people	Adults/YL with hi vis to ensure roads are clear before crossing walk on forestry tracks and single file when entering Beaver Lodge grounds.		
Supply of hand wash stations outside for when Adults and young people arrive and during sessions	Adults and young people	Supply waterless hand soap to avoid need to supply drying facilities Automatic hand sanitiser units to be issued to leaders or made available externally Pack of disposable gloves to be available if automatic hand sanitiser is not available for Adults to dispense hand sanitiser via pump dispenser.		
Refreshments during sessions	Adults and young people	All to bring drink and snack in their own bag.		
1 <sup>st</sup> aid equipment	Adults and young people	Each section to be supplied with belt / bumbag 1 <sup>st</sup> aid kits, that they will keep with them for the duration.	Need disposable masks for first aid kits, as in close contact with others.	
Accident recording	Adults and young people	If any accident occurs during section meetings then details should be filled in the accident book Electronic version to be made during Covid if used to be sent to GSL and Secretary by e mail		
Emergency calls Ambulance / Police / Fire	Adults and young people	Additional Phone to be placed in main hall way Leader to carry mobile phone as offsite.		
Evacuation of site	Adults and young people	Emergency congregation point to be moved from small gate entrance to wooded area and placed by stile.		

<b>Checked by Line Manager</b>	Name, Gareth Ovens Role / level GSL Date 17 August 2020	<b>Checked by Executive</b>	Name, Steve McAuliffe Role / level Chair Date 14/08/2020
<b>Approved by Commissioner</b>	Name, Role / level Date	<b>Approved by Executive</b>	Name, Role / level Date
<b>Notification of level change</b>	Date and by who		

Additional information can be found in the *Safety Checklist for Leaders* and other information at [scouts.org.uk/safety](https://scouts.org.uk/safety)

HQ Template Published June 2020