

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	Monday Scouts Walk at Cyril Hart Arboretum September 14 th and 21 st	Date of risk assessment	25/8/20 Updated 2 September	Name of who undertook this risk assessment	Fiona Morrissey Updated by G Ovens	COVID-19 readiness level transition	Red to Amber
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<p>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</p>	Young people, Leaders, Visitors?	<p>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</p>	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
Management of Leadership adults, parents, and young people who have symptoms or suspected symptoms	Adults and young people	<p>All adults will be asked to let the section leadership know if there is any Covid 19 symptoms within their home, school bubble, work place (if attending), If section leadership have symptoms then contact will be made with GSL to see if section can meet either by getting extra help or cancelling the session and contact being made with young people's parents/carers</p>	
Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	Parents and young people	<p>Parents / carers stay in their vehicle, and wait until leader in charge and team arrives to run session Once at least 2 adult leaders arrive, meet on area away from but in view of the car park so Scouts can walk across. Leaders to brief and remind Scouts about maintaining 2m distance. Leaders to register Scout as in attendance on printout of event from OSM. Parking in car park not on road Collection parents / carers to stay in cars and wait for the young people to come to them.</p>	
Group Management	Adults and young people	<p>Group (bubble) size to be as dictated by HQ Each section to record on OSM young people attending each session to make sure bubble size is maintained Anyone who is not feeling well on arrival will be asked to go home Where bubble size needs splitting then siblings should be in same bubble and groups should stay the same each session, they attend Numbers will be managed by parents needing to book their Scout in to an event on OSM that has limited places. If a Scout turns up that hasn't</p>	

Additional information can be found in the [Safety Checklist for Leaders](https://scouts.org.uk/safety) and other information at scouts.org.uk/safety

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		been booked in, they will be sent home Attendance records of each session should be kept in case track and trace is required	
Toilet facilities	Adults and young people	Request that scouts use the toilet before coming to Scouts as there are no toilet facilities available	
Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.	Adults and young people	Brief scouts at beginning of walk to stay 2m apart. Each Scout to be given their own map, pencil and set of instructions that have been cleaned with antiviral spray and handed out by a leader wearing gloves. Scouts to clean hands with alcohol gel at beginning and end of session. Leader/Adult to open gates	
Supply of hand wash stations outside for when Adults and young people arrive during sessions	Adults and young people	Supply alcohol gel to avoid need to supply drying facilities Pack of disposable gloves to be available for available for adults to dispense hand sanitiser via pump dispenser,	
Refreshments during sessions	Adults and young people	All to bring drink and snack in their own bag	
Adverse weather	Adults and young people	Leader in charge to check the weather forecast the night before. If the weather forecast is excessively wet, cold, or windy then the event will be cancelled. All to wear suitable outdoor clothing and footwear. Parents will be briefed on OSM event page what clothing and equipment is needed.	
Use of outdoor spaces: uneven ground, access to space less controlled, cannot be cleaned	Adults and young people	Muddy, uneven ground. All to wear suitable footwear and bring a torch. Session time will start 1 hour earlier (6pm) to make use of available light before the clocks change. Briefing at start of session about keeping safe in outdoor spaces	
1 st aid equipment	Adults and young people	Leaders to carry the Monday Scouts allocated 1 st aid kit	
Accident recording	Adults and young people	If any accident occurs during section meetings, then details should be filled in the accident book	

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		Electronic version to be made during Covid if used to be sent to GSL and Secretary by e mail	
Emergency calls Ambulance / Police / Fire	Adults and young people	Leaders to carry mobile phones on walk.	
Interaction with Public whilst away from Beaver Lodge	Adults and young people	Whilst it may be impossible not to meet general public whilst on activities, all young people and adults should try and maintain the current distance recommended by HM Gov for England or Wales. If entering a premises then all should follow current guidelines	

Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.

Checked by Line Manager	Name, Role / level Date	Checked by Executive	Name, Steve McAuliffe Role / level Chair Date 27/08/20 
Approved by Commissioner	Name, Role / level Date	Approved by Executive	Name, Role / level Date
Notification of level change	Date and by who		

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members, and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to 'Green' and does not return to 'Amber' or 'Red' to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>.

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